

# Niko Ltd

## Health & Safety Policy

### 1 General

The directors of this company regard the promotion of health & safety measures as a mutual objective for management and employees at all levels.

### 2 Policy

It is the company's policy to do all that is reasonable and practicable to prevent personal injury and damage to property and to protect everyone from foreseeable work hazards.

### 3 Company Responsibility

In particular this company has a responsibility: -

- a) To provide and maintain safe working conditions taking account of any statutory requirements.
- b) To provide information, training, instruction and supervision to enable all employees to perform their work safely and efficiently.
- c) To provide safe operating equipment and methods of work.

### 4 Employee Responsibility

Employees have a duty to co-operate in the operation of this policy: -

- a) By working safely and efficiently.
- b) By using any protective equipment provided and by meeting statutory obligations. (Failure to do so could result in disciplinary action or in extreme cases legal action being taken by The Health and Safety Executive).
- c) By reporting incidents that have been led or may lead to injury or damage.
- d) By adhering to company procedures for securing a safe work place.
- e) By assisting in the investigation of accidents with the object of introducing measures to prevent a reoccurrence. Co-operation is required not only due to legal obligations of employees as well as those of the company but because it is in the interests of all to work together to achieve a working environment that is safe and without risk to health.

### 5 Conclusion

This is a general statement of company policy relative to the Health and Safety at Work Act 1974 and is supported by full details of the organisation and arrangements currently in operation for Health and Safety in addition this document will be revised after: -

- a) Periodic reviews.
- b) New relevant legislation.
- c) Changes in hazards in the work place.